

**Thomas L. Sims Middle School**  
**School Advisory Council Meeting Minutes**  
**September 11, 2018**

**Welcome/Call to Order @ 3:00pm:** Mrs. Donalson opened the meeting in the media center. Mr. Stokes recorded the minutes.

**Members Present:** Emily Donalson, Denise Gullickson, Kristin Hyche, Sheri Meadows, Jeannie Runyon, Tina Birch, Matthew Crow, Carol Lambert, John Daughtery, Connie Bartell, Joey McMath, & Tracey Shehan.

**Non-Members Present:** Ryan Stokes

**Minutes of last meeting:** Minutes from the May 15, 2018 & July 10, 2018 meetings were reviewed by the SAC. After review, a motion was made by D. Gullickson and seconded by S. Meadows, to accept the July meeting's minutes. The vote by SAC members to accept minutes as written passed unanimously.

**Budget Update:** The ending balance, as of June 2018 was **\$\$18,465.08**. Since that time, \$1,777.00 was paid into our account due to a Student Allocation Adjustment in July. \$2,475.00 was paid out for a workshop in August where various teachers from different subject areas met to plan for the year. \$189.37 was spent on reading intervention material and \$39.98 was spent on refreshments for the 20<sup>th</sup> Year celebration during the month of August as well. This gave an ending balance of \$17,537.73 for the September 11, 2018 meeting.

**Old Business Discussed:**

The SAC recognized the members who rotated off.

**New Business Discussed:**

The following SAC members were unanimously elected for the respective positions:

- Carol Lambert            Chairperson
- Kristin Hyche            Vice Chairperson
- Matthew Crow            Secretary

The 2018-2019 SAC By-Laws were reviewed. A motion was made to accept the By-Laws by J. Runyon and seconded by C. Bartell. The vote to accept the By-Laws passed unanimously.

2017-2018 assessment results were discussed. The current diagnostic assessments (Renaissance & Unify) were discussed. Also, Mrs. Donalson announced to the SAC where the SPAR report could be located.

The 2018-2019 School Improvement Plan (SIP) was presented to the SAC for review. There was a motion to accept the SIP as-is by J. Daughtery and seconded by S. Meadows. The vote to accept the SIP passed unanimously.

The expenditure plan for A+ School Funds was discussed. It is the same plan used since its implementation in 2001. There was a motion to accept the A+ Funds Expenditure Plan by J. Daughtery and seconded by D. Gullickson.

There were expenditure requests totaling \$7,000. \$2,500 for principal discretionary funds. \$2,000 STEAM and/or career related activities. \$900 for math calculators. \$1,600 for the Amazing Shake soft skills competition modeled after the "Ron Clark Academy". There was a motion to grant expenditure request by C. Bartell and seconded by M. Crow. The vote passed unanimously

Mrs. Donalson reviewed both the district and school mission and vision statements. Mrs. Donalson then presented the SAC with the names and positions of new faculty and staff members. The school's MTSS process was explained to the council. Also, the PTO website was brought to the attention of the SAC.

There were no updates about the Healthy Schools Initiative as Ms. Phetvoresack (new cafeteria manager) was absent. Various SAC members did speak of how their children liked the new cafeteria menu and enjoyed eating at school this year.

During the public forum, Mrs. Hyche asked about painting right and left turn arrows in the parent drop-off/pick-up lanes. This was to help with the flow of traffic as vehicles leave the campus. Also, Mrs. Bartell requested more awareness drawn to Military Appreciation and Month of the Military Child in April and May. Dr.. Crow inquired about the cell phone policy and stated that cell phones in the hands of middle schoolers was not a good idea; every other member agreed with him without exception.

Important dates were presented to the SAC along with the dates of the 2018-2019 SAC meetings.

There was a motion to adjourn by J. McMath and seconded by D. Gullickson. The vote to adjourn passed unanimously. Meeting was adjourned.

*Minutes Submitted by:*  
*Ryan Stokes*  
*SMS Assistant Principal*  
*&*  
*Matthew Crow*  
*SAC Secretary*

*Minutes Approval Date:* 11/13/18