

Thomas L. Sims Middle School
School Advisory Council Meeting Minutes
November 13, 2018

Welcome/Call to Order @ 3:00pm: Mrs. Donalson opened the meeting in the media center. Mr. Stokes recorded the minutes.

Members Present: Emily Donalson, Denise Gullickson, Sheri Meadows, Tina Birch, Matthew Crow, Carol Lambert, John Daughtery, Connie Bartell, Brian Carter, Joey McMath, & Tracey Shehan.

Non-Members Present: Amie Filbert, Gisela Phetvorasack & Ryan Stokes

Minutes of last meeting: Minutes from the September 11, 2018 meetings were reviewed by the SAC. After review, a motion was made by D. Gullickson and seconded by T. Birch, to accept the July meeting's minutes. The vote by SAC members to accept minutes as written passed unanimously.

Budget Update: The ending balance, as of September 11, 2018 was **\$\$117, 537.73**. Since that time, \$121.98 was spent on STEAM Family Night promotional materials, \$347.50 was spent on substitute teachers for Mrs. Bramel, Mr. Shore, Mrs. McGuire & Ms. Bray, and \$179.88 was used to purchase a classroom set of calculators for Mrs. Kummer. This gave an ending balance of \$16,888.37 for the November 13, 2018 meeting. One SAC member asked how many people attended the STEAM Family night. Mrs. Donalson stated that 200 were expected but over 175 students and 300+ visitors were counted.

Old Business Discussed:

The A+ Funds distribution plan was approved by the faculty and staff. These funds are scheduled to be distributed to faculty and staff member in December. SAC members were reminded of on-line school advisory opportunities and resources.

New Business Discussed:

The school's site safety visit was conducted. Very little concern was pointed out by the district safety inspector. It was pointed out that since "Campus Hardening" actions were taken during the previous spring, many safety concerns have been addressed earlier in the year.

The first quarter MTSS (Multi-Tiered Support Systems) meetings and PBIS (Positive Behavior Interventions and Support) activities were discussed. The first quarter PBIS activity was students allowed to eat outside with their peers. Discipline data was presented by Mrs. Filbert.

There were expenditure requests totaling \$2,000 to assist in purchasing pic nick tables for the student courtyard. There was a motion to grant expenditure request by C. Bartell and seconded by D. Gullickson. The vote passed unanimously

Mrs. Donalson reviewed both the district and school mission and vision statements. Mrs. Donalson then presented the SAC with the names and positions of new faculty and staff members. The school's MTSS process was explained to the council. Also, the PTO website was brought to the attention of the SAC.

Ms. Phetvovesack (new cafeteria manager) was introduced. She stated that she was a former educator and administrator's daughter. She informed the SAC that she is available each day from 6:30 until 2:30. She pointed out the Food Service link on the district website. She also explained the Smart Snack requirements and reminded us that non-compliant snacks can still be sold but on a limited basis.

During the public forum, Mrs. Lambert asked about the new parent drop-off/pick-up procedures. We told her that procedures had recently sped up.

Dr. Crow asked about early release and semester exam schedules.

Important dates were presented to the SAC along with the remaining dates of the 2018-2019 SAC meetings.

There was a motion to adjourn by J. McMath and seconded by S. Meadows. The vote to adjourn passed unanimously. Meeting was adjourned.

Minutes Submitted by:

Ryan Stokes

SMS Assistant Principal

&

Matthew Crow

SAC Secretary

Minutes Approval Date: _____